



Meeks Bay Fire Protection District

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Steve Leighton, CHIEF

BOARD OF DIRECTORS:
Edward I. Miller
Korie Kromydas
Louie Fielding
Bob Millslagle

Board of Directors Meeting Wednesday, December 14, 2022 ❖ 3:30 p.m.

Minutes

Directors Present: Director Fielding, Vice President Kromydas, President Miller, and Director Millslagle a quorum is established

1. Call to Order

The meeting of the Meeks Bay Fire Protection District Board of Directors for the month of December was called to order at 3:32 p.m. by President Miller.

2. Oaths of Office Administered to Director

Clerk of the Board Melissa Daniels administered the Oath of Office to Director Kromydas. Director Kromydas signed the oath on the virtual video call.

3. Additions to Agenda/Approval of Agenda

Agenda item 7D was taken off the agenda and was tabled to the next meeting. There was no public comment.

It was moved by Director Fielding and seconded by Director Kromydas to approve the agenda with the removal of item 7D. The motion passed unanimously by roll call vote.

4. Approval of Past Minutes

There were no additions or changes to the minutes from the November 16, 2022 meeting. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to approve the Board Minutes dated November 16, 2022, as submitted and posted. The motion passed unanimously by roll call vote.

5. Financial

There was a discussion between Board and staff.

It was moved by Director Fielding and seconded by Director Kromydas to accept the financial reports, Items 5.A-E, as presented. The motion passed unanimously by roll call vote.

6. Public Input

There was none.

7. Business Requiring Action

- A. [Resolution Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of Meeks Bay Fire Protection District for the Period of December 14, 2022-January 13, 2023, Pursuant to Brown Act Provisions](#)



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This resolution allows the Board the option to hold meetings virtually. The law (AB 361) enacted to implement the proclamation remains in effect until January 1, 2024. The ability to hold virtual meetings like this is allowed while the March 4, 2020 COVID-19 State of Emergency proclamation is active. If, in the next 30 days the Board decides to meet in person and then the need arises to meet virtually again, it's a good idea to pass this resolution. Each resolution is good for 30 days. The District will be returning to in-person meetings once the COVID-19 State of Emergency proclamation ends on February 28, 2023, as public agencies will no longer have the necessary authority to hold virtual meetings under the provisions of AB 361 after that date.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding, seconded by Director Millslagle to waive the reading and adopt Resolution 2022-22, allowing the District the option of holding the December meeting in a virtual setting. The motion passed unanimously by roll call vote.

B. Board Officer Elections & Committee Assignments

Each year, the Board selects officers for that year - President, Vice-President, Secretary/Treasurer. There are no rules stipulating how long a Director may serve in any position. The following nominations were made and accepted as follows:

Board Officers:

- Director Miller as President;
- Director Kromydas as Vice-President; and
- District Clerk as Secretary/Treasurer

There were no additional nominations. The motion passed unanimously.

The Finance Committee will continue with Vice President Kromydas.

C. Establish by Resolution the Day, Time, and Location for Regular Board Meetings

As in the past, this is a housekeeping item. The regular meetings of the Board of Directors are set for the third Wednesday of each month, with the exception of the June and September meetings to be held on the fourth Wednesday of the month and the November and December meetings to be held on the first Wednesday of the month.

The Board decided to have the meetings remotely while the teleconference provisions of AB 361 and COVID-19 State of Emergency are still in effect. The provisions of AB 361 do not expire until January 1, 2024, however, the state of emergency is set to lift on February 28, 2023.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding, seconded by Director Kromydas to adopt Resolution 2022-23 establishing that the board meetings will be held at Station 67 to begin at 3:30 p.m., on the third Wednesday of each month, with the exception of the June and September meetings to be held on the fourth Wednesday of the month and the November and December meetings to be held on the first Wednesday of the month. The motion passed unanimously by roll call vote.

D. Resolution 2022-24 regarding the future planning with North Tahoe Fire



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[This item was tabled to next month.]

E. Next Board Meeting Dates

- January 18, 2023 – regular Board meeting (GoToMeeting)
- February 15, 2023 – regular Board meeting

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Millslagle, seconded by Director Kromydas that the January 2023 meeting of the Board of Directors will be on the 18th and the February 2023 meeting of the Board of Directors will be on the 15th. The motion passed unanimously by roll call vote.

8. Chief's Report

Chief Leighton updated the Board on activities since the last meeting. Items of particular interest include:

- After the North Tahoe Fire Board meeting in November there was a chimney fire in the Granlibakken area and Chief Leighton joined the crew who fought the fire. This happened in blizzard conditions and Chief Leighton wanted to commend the crew for doing a fantastic job containing the fire. Pictures of the fire were included in his report.
- Chief Leighton wanted to thank Director of Finance and Administration Kim Eason and the Administrative Division for their hard work and dedication in the duties that they do.
- Chief Leighton also thanked Fire Fuels Manager April Shackelford for doing a good job with managing the burn pile project on the North Shore.
- On December 19, 2022 Placer and El Dorado counties are meeting to discuss the Tax Exchange rate.

President Miller congratulated Fire Marshal Armstrong for his hard work in meeting the minimum requirements to work in line as a Battalion Chief.

Chief Whisler updated the Board regarding the house fire in Meeks Bay on 12/10/22. On Saturday night around 03:00, the crew was dispatched to a call regarding a structure fire off of Chinkapin Lane. The initial dispatch went out and headed to the address in blizzard conditions. Due to the snow levels (about three feet) and the roads not being plowed, it was near impossible for the units to get up to the home despite all units having four-wheel drive and snow chains on the front and rear tires. Luckily, there was a local plow service nearby who came and plowed the road up to the house with the units trailing behind. By the time they arrived at the home, it was fully involved. The homeowner was safe and took shelter in President Miller's residence until the units arrived and she got looked at by the medics. The house was a total loss, but no one was hurt.

There was a discussion between Board and staff regarding the local plowing services and equipment.

Chief Whisler informed the Board that we promoted Engineer Curtis Smith to Captain who will be working C-Shift mostly down at Station 67 starting next week.

9. Information Items

The report from Sustainable Community Advocates was included in the Board packet. There was no Board or public comment on the report.

President Miller stated the Tahoma Holiday Gala went well despite the weather. The TCPOA did a great job. Santa and Mrs. Claus arrived on time while riding Engine 67 with Captain Hopwood and Firefighter Rice shouting "HO, HO, HO" over the PA system on the rig. The kids loved it.



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President Miller informed the Board that Brooke Lane is the new County Supervisor.

10. **Adjournment**

There being no further business to come before the Board, it was moved by Director Kromydas and seconded by Director Fielding to adjourn the meeting of the Board of Directors at 4:23 p.m.

Respectfully submitted,
Melissa Daniels
Clerk of the Board

Staff Attendees:

Fire Chief Steve Leighton
Division Chief Alan Whisler
Director of Finance and Administration Kim Eason
Fire Marshal Brent Armstrong
Administrative Assistant II Gordana Wood
Clerk of the Board Melissa Daniels

Additional Attendees:

None