



# Meeks Bay Fire Protection District

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Michael Schwartz, CHIEF

BOARD OF DIRECTORS:  
Edward I. Miller  
Ellie Beals  
Korie Kromydas  
Jennifer Lemke

## Meeks Bay Fire Protection District Board of Directors Meeting

**Minutes**  
July 15, 2020

**Directors Present:** Vice President Beals, Director Kromydas, Director Lemke and President Miller

**1. Call to Order**

The meeting of the Meeks Bay Fire Protection District Board of Directors, for the month of July was called to order at 3:33p.m. by President Miller.

**2. Additions to Agenda/Approval of Agenda**

It was moved by Director Lemke and seconded by Director Kromydas to approve the agenda as amended to remove (Consent Items) from item 4. The motion passed unanimously.

**3. Approval of Past Minutes**

It was moved by Director Lemke and seconded by Director Beals to approve the Board Minutes dated June 17, 2020, as amended to indicate there was no Finance Committee meeting prior to the Board meeting so the items in item 4 could not be considered consent items. The motion passed unanimously.

**4. Financial**

It was moved by Director Beals and seconded by Director Lemke to accept the financial reports, items 4.A-E, as presented. The motion passed unanimously.

**5. Public Input**

There was none.

**6. Business Requiring Action**

**A. Election of Vice President and Finance Committee Assignment**

Director Beals was nominated by President Miller and seconded by Director Lemke for and accepted the position of Vice President. The motion passed unanimously.

Director Kromydas was nominated by Director Lemke and seconded by Director Beals for and accepted the position of Secretary/Treasurer. The motion passed unanimously.

The Finance Committee will consist of Director Kromydas and Directors Beals.

**B. Resolution 2020-07 Rescinded and Resolution 2020-08 Adopted Approving a Three-year Dispatch Agreement with Cal Fire**

It was moved by Director Beals and seconded by Director Kromydas to Rescind Resolution 2020-07 and, waive the reading and adopt Resolution 2020-08 authorizing Chief Schwartz to sign contract #2CA04970, for dispatch services from Cal Fire-Grass Valley, in the amount of \$59,344 (over three years), for the 2020/2021 through 2022/2023 fiscal years. The motion passed unanimously.



**C. Public Hearing to Approve: Fire Protection and Emergency Response Services Assessment Annual Report; Annual Update of the Budget for the Assessment; Annual Update of the Services to be Provided; Annual Update of Other Specifics of the Assessment; and Authorize the Continuation of the Fire Suppression Assessment**

The Public Hearing was opened at 3:45

It was moved by Director Lemke and seconded by Director Kromydas to approve the Fire Protection and Emergency Response Services Assessment Report, including the Annual Update of the Budget for the Assessment, the Annual Update of the Services to be Provided, the Annual Update of Other Specifics of the Assessment, and Authorization to Continue the Fire Suppression Assessment.

Staff will file the information with the county auditor.

The Public Hearing was closed at 3:48

**D. Biennial Conflict of Interest Code Review**

It was moved by Director Beals and seconded by Director Kromydas to adopt the Conflict of Interest Code with no changes and authorize President Miller to sign the document; authorize Office Manager/Clerk of the Board Shawn Crawford to sign the Biennial Conflict-of-Interest Review statement; and authorize Fire Chief Michael Schwartz to sign the 2020 Local Agency Biennial Notice. The motion passed unanimously.

**E. Adoption of Resolution 2020-09 in Appreciation for Director Steve Hyde**

It was moved by Director Kromydas and seconded by Director Lemke to waive the reading and adopt Resolution 2020-09 in appreciation for Director Steve Hyde. The motion passed unanimously.

**F. Solid Fuel Sales During Ban on Burning**

There was discussion regarding the sale and use of solid fuels. Chief Schwartz would like to inform the community what the local ordinance is regarding burning regulations and stay engaged with community partners regarding areas that do not fall under local jurisdiction.

President Miller requested clarification regarding the dates for burning and restrictions

- 307.1.1 is the amendment that allows burning to be restricted.
- Fire season is reflected by coordination of weather, fuel moisture levels and other factors that contribute to fire concerns.
- Questions regarding any type of burning should be addressed to North Tahoe Fire - Prevention

**G. Next Board Meeting Dates**

The next meetings of the Board of Directors will be August 19<sup>th</sup> and September 30<sup>th</sup>.

**7. Presentation Items**

**A. Delayed Dispatch by Grass Valley Emergency Command Center (ECC)**

President Miller explained his concerns about a delayed response to a 9-1-1, illegal burning call. Chief Leighton explained the origination of calling 9-1-1 and where the call then goes. He plans to meet with each of the various dispatch centers to explain the district's needs.



## 8. Chief's Reports

- Chief Schwartz updated the board on activities since the last meeting. Items of particular interest included:
- S Meeks Bay and Emerald Bay (Dual Response Zone (DRZ)) are currently the hot spots for fire complaint calls;
  - S The District has not taken any steps forward with regard to COVID;
  - S Fire prevention has hit the ground running - defensible space and vacation home rental inspections;
  - S Running calls related to fires on a daily basis;

### Leighton

- S Staffing may be increased next month due to inter-facility transfers (IFT);
- S Several calls in the Emerald Bay and Cascade Falls areas;
- S South Lake Tahoe is interested in being a part of the boundary drop (DRZ) area;
- S The Districts responded to 57 calls over 4<sup>th</sup> of July weekend;
- S Strike teams responded to the Poeville and Numbers fires;
- S Engine 67 is back in service after passing the pump test and turbo repair;
- S Engine 52 is now being worked on for the same turbo problems;

### McNamara

- S Thirty foot setbacks are not being imposed by North Tahoe Fire, this is a role of the county;
- S Prevention is utilizing an online booking and scheduling program;
- S Continue to provide digital plan reviews and will not be reviewing paper plans in the near future;
- S Now providing inspections on Sundays;
- S Informed that Marie Sluchak park will be removing two barbecues and leaving one which will be retrofitted to be used with propane and include a locking mechanism; and
- S Tahoe Cedars is offering the park property to post a sign to inform the community of current fire conditions.

## 9. Information Items

- S Report from Sustainable Community Advocates;
- S President Miller reminded directors who are up for election, that they may now apply;
- S Director Beals plans to continue attending the Meeks Bay Restoration Project meetings;
- S If "Fire Season Outlook" video is planned to be shown, please check with staff to be available to answer questions; and
- S Tahoe Cedars Property Owners Association (TCPOA) meeting is planned for the end of August.

## 10. Adjournment

There being no further business to come before the Board, it was moved by Director Kromydas and seconded by Director Lemke to adjourn the meeting of the Board of Directors at 5:14pm.

Respectfully submitted,  
Shawn R. Crawford  
Clerk of the Board

### **Staff Attendees:**

Fire Chief Michael Schwartz  
Division Chief Steve Leighton  
Division Chief Steve McNamara  
Director of Finance Kim Eason

Clerk of the Board Shawn Crawford  
Public Information Officer Erin Holland  
Forest Fuels Coordinator Eric Horntvedt