



To: Board of Directors
From: Michael Schwartz, Fire Chief
Date: November 24, 2020
Subject: Election of Officers and Committee Assignments

Background

Each year, the Board selects officers for that year - President, Vice-President, Secretary/Treasurer. There are no rules stipulating how long a Director may serve in any position.

Officers:

1. *President* - leads the meetings, signs contracts and agreements on behalf of the District, and, if given the authority, speaks on behalf of the Board.
2. *Vice-President* - fulfills the functions of the president in his/her absence.
3. *Secretary/Treasurer* - reviews all district financial documents and leads the Finance Committee.

The Board also has the Finance Committee which is a standing committee and meets each month 30 minutes prior to the board meeting. Currently, Director Kromydas presides over this committee, however, she is the only member of the committee following the resignation of Director Beals.

Recommendation

Select President, Vice-President and Secretary/Treasurer. Fill or re-affirm standing committee and its members.