



To: Board of Directors
From: Steve Simons, Fire Chief
Date: June 17, 2019
Subject: Preliminary Budget for Fiscal Year 2019-2020

Background:

Each year the District must adopt a preliminary budget prior to the start of the new fiscal year on July 1st. A preliminary budget provides the District with needed spending authority to continue the day-to-day business of the District until the final property tax revenue figures are available in September. The final budget will be adopted at a public hearing prior to October 1st.

The District is again using the priority based budgeting process. As part of this process employees from all levels of the District have participated in generating this budget. Once the draft is created, the Fire Chief and Administrative staff will meet with the Chief Officers to review all expenditure requests and determine those requests that will be included in the final budget.

Revenues:

The District's largest revenue source is Property Taxes, which includes the Special Taxes and Special Assessment. The District is estimating a 4% increase in property tax revenue and special assessment, but is unable to increase the special taxes. The final budget will be adjusted to reflect the property tax estimates once they are received from the county.

Expenses:

The District's largest expense is salaries and benefits (the majority of which will be paid through the Professional Services account), which comprises approximately 83% of budgeted expenditures. Overall, Salaries and Benefits have increased approximately 20% from the previous year. The main reasons this increase is due to the inclusion of a portion of overtime paid to safety staff that had not previously been included, and the PERS Unfunded Liability.

It should be noted that a 4% COLA has been included in employee wages, beginning in January 2020, based on the current MOU agreed upon in negotiations.

Overall Services and Supplies, better known as operating expenses (excluding Professional Services), have increased approximately 11% from the previous year.

Conclusion:

This document includes contributions from many District personnel; from line staff and admin staff, to chief officers. This cooperative process, across the entire District, has helped to create a budget document with ownership and acceptance throughout the organization.



Should any unforeseen circumstances occur from the state or local government, spending will be adjusted accordingly. District staff will be present to answer any questions you may have.

Recommendation:

Adopt the Resolution 2019-04 approving the Preliminary Budget for the General Fund for Fiscal Year 2019/20 in the amount of \$1,819.201.

Meeks Bay Fire Protection District



RESOLUTION
of the Board of Directors

No: 2019-04

WHEREAS, Meeks Bay Fire Protection District's Chief Steve Simons and staff have reviewed the operating cash requirements of the District for fiscal year 2019/2020; and

WHEREAS, the Board of Directors of Meeks Bay Fire Protection District has reviewed and considered the costs and expenses incurred, and anticipated to be incurred, in the operation of Meeks Bay Fire Protection District; and

WHEREAS, the Board of Directors has considered the estimated property tax revenue, and special taxes/assessments, to be received through El Dorado County for the operation of Meeks Bay Fire Protection District.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board of Directors of the district approves the Preliminary Budget for the period of July 1, 2019 through June 30, 2020, which is attached hereto and incorporated herein.
2. The Board of Directors authorizes district staff to expend such sums as are required to operate Meeks Bay Fire Protection District, as long as such expenditures are included either on the monthly Operating Account Check Register or the Petty Cash Account presented to the Board of Directors.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MEEKS BAY FIRE PROTECTION DISTRICT OF THE COUNTY OF EL DORADO AT A REGULAR BOARD MEETING OF SAID BOARD, HELD ON THE 26th DAY OF June, 2019 BY THE FOLLOWING VOTE OF SAID BOARD:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

PRESIDENT, BOARD OF DIRECTORS

BY: Edward I Miller

I CERTIFY THAT THE FOREGOING IS A CORRECT COPY OF A RESOLUTION DULY ADOPTED BY SAID BOARD OF DIRECTORS ON THE DATE THEREIN SET FORTH.

CLERK OF THE BOARD OF DIRECTORS

BY: Shawn R. Crawford