



Meeks Bay Fire Protection District

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Steve Simons, CHIEF
BOARD OF DIRECTORS:
Edward I. Miller
Nicholas J. Kromydas
Jane L. Warmack
Bruce C. Massie
Stephen W. Hyde

Meeks Bay Fire Protection District Board of Directors Meeting

Minutes
January 29, 2019

Directors Present: Director Hyde, Vice-President Kromydas, President Miller and Director Warmack
Director Not Present: Director Massie

1. Call to Order

The meeting of the Meeks Bay Fire Protection District Board of Directors, for the month of January was called to order at 3:30pm by President Miller.

2. Additions to Agenda/Approval of Agenda

It was moved by Vice-President Kromydas and seconded by Director Warmack to approve the agenda as presented. The motion passed unanimously.

3. Approval of Past Minutes

It was moved by Director Hyde and seconded by Vice-President Kromydas to approve the Board Minutes dated December 18, 2018, as presented. The motion passed unanimously.

4. Financial

It was moved by Vice-President Kromydas and seconded by Director Warmack to accept the financial reports, items 4.A-G, as presented. The motion passed unanimously.

5. Public Input

There was none.

6. Presentation Items

A. Introduction of Ordinance 2019-01 Regarding Meeks Bay Fire Setting Fees for Cost Recovery of Fire & Life Safety Activities

Staff introduced Ordinance 2019-01 setting fees for cost recovery of Fire & Life Safety activities. Chief Simons clarified some of the cost breakdowns of the various charges. This item is for review only. It will be presented at a public hearing during the February meeting.

B. Potential Opening(s) on the Board of Directors Within the Next Several Months

If a board member retires mid-term, the board will then have the ability to appoint a replacement. Staff will confirm the process with El Dorado County Elections Department when the time comes.



President Miller introduced Dave Arnett as a person who might be interested in filling a future, vacant position. Mr. Arnett is active in the Rubicon Tahoe Owners community and wants to work toward the common good of the community.

C. Form 700

Directors were reminded that their Statement of Economic Interest Form 700 must be submitted no later than April 2, 2019.

7. Business Requiring Action

A. Board Officer Elections & Committee Assignments

It was moved by Director Kromydas and seconded by Director Warmack to retain the Board Officer positions as indicated.

Board Offices:

- Director Ed Miller, President;
- Director Nick Kromydas, Vice-President; and
- Director Jane Warmack, Secretary/Treasurer

The motion passed unanimously.

It was additionally moved by Vice-President Kromydas and seconded by Director Warmack to dissolve all but the Finance committee. Director Warmack and Director Hyde have agreed to stay on the committee.

B. Establish by Resolution the Day, Time and Location for Regular Board Meetings

It was move by Director Warmack and seconded by Vice-President Kromydas to waive the reading and adopt Resolution 2019-01, establishing the board meetings will be held, at Station 61 in the engine bay, on the fourth Wednesday of each month at 3:30PM through the October meeting; and the second Wednesday of each month for the November and December meetings. The motion passed unanimously.

C. Proposed Dates for a Joint, Special Meeting/Workshop with North Tahoe Fire Board of Directors Regarding ESCI Study and Performance Review

It was move by Vice-President Kromydas and seconded by Director Hyde to have a special joint meeting with North Tahoe Fire District Board of Directors on April 15th at North Tahoe Fire's station 51 in Tahoe City. The motion passed unanimously.

D. Review Financial Audits for Fiscal Years 2016/2017 and 2017/2018 and Authorize Staff to Sign the Representation Letters

Zach Pehling, of Pehling & Pehling, presented his unqualified audits to the board, for fiscal years 2016/2017 and 2017/2018.

It was moved by Vice-President Kromydas and seconded by Director Warmack to accept the audits for fiscal years 2016/2017 and 2017/2018 and authorize Chief Simons to sign the representation letters to Zach Pehling, of Pehling & Pehling. The motion passed unanimously.



E. 2019 LAFCO Special District Election

Staff presented to the Board a memo and nomination form from LAFCO for their consideration of submitting a nomination for a regular or alternate representative as Special District Commissioner. The Board declined to submit a nominee.

F. Annual Goals and Accomplishments

Staff presented and the Board reviewed the list of accomplishments in 2018. Chief Simons added the Standards of Cover to the list of accomplishments. North Tahoe Fire has been working on an organizational study which will help the district set their future goals.

G. Next Board Meeting Dates

The next meeting of the Board of Directors will be February 27th. The March meeting will also be on the 27th.

8. Chief's Reports

Chief Simons updated the board on activities since the last meeting. Items of particular interest included:

- Approximately 20% of district staff responded to the Camp Fire in November 2018. Many district staff responded to numerous other fires in 2018. Some personnel responded as far as Oregon and Washington.
- North Tahoe Fire is no longer receiving federal grant-funding for safety personnel who were hired through the SAFER grant.
- Between Christmas Eve and New Year's Eve the districts ran 195 calls.
- Homewood Station 53 will be shut down around late-March to early-April in order to begin an extensive remodel project being planned. During the remodel, staffing at Meeks Bay will increase to three safety personnel.
- Personnel responded to three structure fires within a 24-hour period earlier in January.
- Chief Schwartz is working on area emergency planning and evacuations.
- Erin Holland and Eric Horntvedt have accepted full time positions as PIO and Forest Fuels Coordinator (respectively).
- Prevention is being more proactive with cost recovery fee and fire code changes.
- Tahoma Market has received the needed permits to continue with construction.

9. Information Items

- Report from Sustainable Community Advocates
- A letter from a Lake Tahoe visitor whose grandson was instrumental in helping a distressed swimmer last summer; and a letter and Certificate of Valor which were sent to the grandson from Chief Simons
- A card was received thanking Captain Clyde Rust and Firefighter/Paramedic Dustin Peters
- President Miller requested staff look into creating a Board Policy manual that can be used to outline what board members can and cannot do. Chief Schwartz replied that he would look into whether CSDA or FDAC have any publication that would be of assistance.



10. Adjournment

There being no further business to come before the Board, it was moved by Vice-President Kromydas and seconded by Director Hyde to adjourn the meeting of the Board of Directors at 5:38pm

Respectfully submitted,
Shawn R. Crawford
Clerk of the Board

Staff Attendees:

Division Chief Todd Conradson
Clerk of the Board Shawn Crawford
Director of Finance & Administration Kim Eason
Firefighter/Paramedic Kevin Gilley
Captain Sarah Lagano
Battalion Chief Steve McNamara
Fire Chief Michael Schwartz
Fire Chief Steve Simons

Additional Attendees:

Dave Arnett, public
Zach Pehling, Pehling & Pehling