



# Meeks Bay Fire Protection District

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Steve Leighton, CHIEF

BOARD OF DIRECTORS:

Edward I. Miller

Korie Kromydas

Louie Fielding

Bob Millslagle

**Board of Directors Meeting  
Wednesday, April 17, 2024 ❖ 3:30 p.m.**

## Minutes

**Directors Present:** Director Fielding, President Miller, and Director Millslagle a quorum is established.

**1. Call to Order**

The meeting of the Meeks Bay Fire Protection District Board of Directors for the month of April was called to order at 3:32 p.m. by President Miller.

**2. Additions to Agenda/Approval of Agenda**

There were no additions or changes to the agenda. There was no public comment.

It was moved by Director Millslagle and seconded by Director Fielding to approve the agenda as presented. The motion passed unanimously by roll call vote.

**3. Approval of Past Minutes**

There were no additions or changes to the minutes from the March 20, 2024 meeting. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to approve the Board Minutes dated March 20, 2024, as submitted and posted. The motion passed unanimously by roll call vote.

**4. Financial**

There was a discussion between Board and staff.

It was moved by Director Fielding and seconded by Director Millslagle to accept the financial reports, Items 4.A-E, as presented. The motion passed unanimously by roll call vote.

**5. Public Input**

There was none.

**6. Business Requiring Action**

**A. Presentation by Independent Auditor(s) and Acceptance of the 2022/2023 Financial Audit**

Zach Pehling of Pehling & Pehling oversaw the audit for Meeks Bay Fire. He conducted the annual audit report and the 26-page financial statement dated June 30, 2023. Mr. Pehling reported an unqualified or clean opinion on the financial statements, which means the documents provided in the packet are true and without misstatements.



Mr. Pehling went page by page of the audit discussing the information with the Board and answering any questions that came up.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to accept the audits for fiscal year 2022/2023 as presented. The motion passed unanimously by roll call vote.

**B. Resolution 2024-01 Declaring a Consolidated Election be Held in our Jurisdiction with Other Districts Requesting Election Services**

There are four Board seats up for election (Fielding, Miller, Millslagle, and Vacant). The necessary forms for the upcoming Consolidated District Election to be held Tuesday, November 5, 2024. In order for El Dorado County to include the election of Meeks Bay Fire Board members on their ballot, this resolution must be adopted.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to waive the reading and adopt Resolution 2024-01, declaring a consolidated election be held in our jurisdiction with other districts requesting election services. The motion passed unanimously by roll call vote.

**C. Consider Adding the Annexation Committee as an Ad Hoc Committee Assignment**

At the North Tahoe Fire Protection District's last Board meeting, there was a discussion of adding the Annexation Committee as an Ad Hoc Committee in case there is a need to have future meetings to discuss the annexation between both North Tahoe Fire and Meeks Bay Fire. If passed, this will allow the members of both Annexation Committees who were appointed to be compensated for these meetings.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to establish the Annexation Committee as an Ad Hoc Committee Assignment and appoint President Miller (Chair) and Director Fielding to the Committee. The motion passed unanimously by roll call vote.

**D. Future Planning with North Tahoe Fire**

Chief Leighton presented this item to the Board. On April 10<sup>th</sup>, there was an El Dorado County Board of Supervisors TOT meeting where we were successful in receiving \$212,000 of TOT funds. Additionally, on April 10<sup>th</sup>, Placer LAFCO had its Board meeting where the annexation was a topic discussed. Chief Leighton wrote a letter to Placer LAFCO requesting an 8-month extension and spoke on the District's behalf at the meeting. The Placer LAFCO Board unanimously approved an extension of the annexation project until December 31, 2024.



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Staff has received copies of the resolution that El Dorado County is going to present to their Board of Supervisors meeting on May 15<sup>th</sup> at 10:00 a.m. in South Lake Tahoe. The resolution consists of three parts which include the TRA's, how the District will be receiving the \$992,000, and how the outstanding Placer LAFCO fee will be paid. Chief Leighton spoke with El Dorado County's Assistant CAO Sue Hennike regarding the Placer LAFCO fee and she confirmed that El Dorado County has set aside \$42,000 for the annexation and they are going to pay the Placer LAFCO fee with those funds.

On April 29<sup>th</sup>, Chief Leighton and Kim have a meeting scheduled with Placer County's Deputy County Executive Officer Shawa Purvines. In conversations initially with Deputy County Executive Officer Purvines, she said that her staff are hoping to get their resolution to their Board of Supervisors sometime this summer. That time frame does not work for both North Tahoe Fire and Meeks Bay Fire, so District staff are hoping to have the Placer County resolution be added to either of the May 2024 Board of Directors meeting agendas. However, if this is not the case, District staff are pushing to have the resolution added no later than their June 25<sup>th</sup> Board of Supervisors meeting to keep us on track.

President Miller addressed the Board and staff concerning the Moonshine Ink article regarding the annexation.

There was a discussion between Board and staff.

This was information only. No Board action was required. There was no public comment.

### H. Next Board Meeting Dates

- May 15, 2024 – regular Board meeting
- June 26, 2024 – regular Board meeting

This was information only. No Board action was required. There was no public comment.

### 7. Chief's Report

Chief Leighton updated the Board on activities since the last meeting. Items of particular interest include:

- The District went through an internal testing process for promotions to Engineer and Captain, which was very competitive. Engineer/Paramedic Dustin Hollingsworth has been promoted to Captain/Paramedic, and Firefighter/Paramedic Brian Hansen has accepted the promotion to Engineer/Paramedic.
- In early May, the District will have the Chipping Program up and running. We are currently going through the interview process to hire seasonal staff for the program.

### 8. Information Items



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- The reports March report from Sustainable Community Advocates was included in the Board packet. There was a discussion between Board and staff. There was no public comment on the report.
- President Miller read a letter to the Board that he sent to Battalion Chief Sarah Lagano regarding her retirement.

### 9. **Adjournment**

There being no further business to come before the Board, it was moved by Director Millslagle and seconded by Director Fielding to adjourn the meeting of the Board of Directors at 5:03 p.m.

Respectfully submitted,  
Melissa Daniels  
Clerk of the Board

#### **Staff Attendees:**

Fire Chief Steve Leighton  
Division Chief Brent Armstrong  
Director of Finance and Administration Kim Eason  
Captain Clyde Rust  
Firefighter/Paramedic Sarah Kertesz  
Clerk of the Board Melissa Daniels

#### **Additional Attendees:**

Zach Pehling- Pehling & Pehling