



Meeks Bay Fire Protection District

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Steve Leighton, FIRECHIEF

BOARD OF DIRECTORS:
Edward I. Miller
Korie Kromydas
Louis Fielding
Bob Millsagle

BOARD OF DIRECTORS REGULAR MEETING Wednesday, June 26, 2024 ❖ 3:30 p.m.

Minutes

Directors Present: Director Fielding, Vice President Kromydas, and President Miller

1. **Call to Order**

The meeting of the Meeks Bay Fire Protection District Board of Directors for the month of June was called to order at 3:33 p.m. by President Miller.

2. **Additions to Agenda/Approval of Agenda**

There were no changes to the agenda. There was a discussion between board and staff. There was no public comment.

It was moved by Director Fielding, and seconded by Director Kromydas, to approve the agenda as presented. The motion passed unanimously by roll call vote.

3. **Approval of Past Minutes**

There were no additions or changes to the minutes from the April 17, 2024 meeting. There was no public comment.

It was moved by Director Kromydas and seconded by Director Fielding to approve the Board Minutes dated April 17, 2024, as submitted and posted. The motion passed unanimously by roll call vote.

4. **Financial**

There was a discussion between board and staff.

It was moved by Director Fielding and seconded by Director Kromydas to accept the financial reports, items 4.A-E, as presented. The motion passed unanimously by roll call vote.

5. **Public Input**

There was none.

6. **Business Requiring Action**

A. **Consider Amended Resolution 2024-01 Declaring a Consolidated Election be Held in our Jurisdiction with Other Districts Requesting Election Services**

Resolution 2024-01 was approved at the April 17, 2024 Board meeting. The Resolution calls for El Dorado County to conduct election services on behalf of the Meeks Bay Fire Protection District. Attached is Amended Resolution 2024-01 to indicate the correct date of the Short Term expiration date. No other changes were necessary.

It was moved by Director Fielding and seconded by Director Kromydas to waive the reading and adopt Amended Resolution 2024-01, declaring a consolidated election be held in our jurisdiction with other districts requesting election services. The motion was passed unanimously by roll call vote.

The public hearing opened at 3:47 p.m.

B. Public Hearing: Resolution 2024-02 - Adoption of Appropriation Limitation for Fiscal Year 2024-2025

The Board held a public hearing to adopt the appropriations limit. The Board reviewed the letter from El Dorado County Office of Auditor-Controller. Also reviewed was Resolution 2024-02 which allows the Board to adopt the appropriations limit.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Kromydas to waive the reading and adopt Resolution 2024-02 setting the appropriations limit for fiscal year 2024-2025 at the sum of \$2,131,398. The motion was passed unanimously by roll call vote.

The public hearing closed at 3:38 p.m.

The public hearing opened at 3:48 p.m.

C. Public Hearing to Approve the Following: Fire Protection and Emergency Response Services Assessment Annual Report; Annual Update of the Budget for the Assessment; Annual Update of the Services to be Provided; Annual Update of Other Specifics of the Assessment; and Authorize the Continuation of the Fire Suppression Assessment

Director Eason presented this item. Resolution 2014-08 was adopted in October of 2014. With the adoption of the resolution, the assessment can be imposed and levied annually, after the Board of Directors approves an annual update to the Engineer's Report prepared by staff, budget for the assessment, services to be provided, and other specifics of the assessment. In addition, the Board must annually hold a public hearing to continue the assessment.

In order to conform with the requirements of the resolution and ensure the County can legally levy the assessment on property tax bills, the Board must hold a Public Hearing to review and approve the update of the Fire Protection and Emergency Response Services Assessment Annual Report; and authorize the continuation of the Assessment.

In December 2023, the CPI increased by 2.6%. The authorized maximum assessment to be levied in any fiscal year shall not exceed 4% per year, provided that any change in the CPI in excess of 4% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment to be adjusted by 4% for the CPI increase in any year in which the CPI is less than 4%.

There was a 0.2% "Unused CPI" last fiscal year 2022/2023 and a 0.9% "Unused CPI" in fiscal year 2023/2024 for a total "Unused CPI" of 1.1%. This year the increase will be 3.7%, with an "Unused CPI" of 0%.

There was discussion between Board and staff. There was no public comment.

It was moved by Director Kromydas and seconded by Director Fielding to accept Items C.1-5 to approve the Fire Protection and Emergency Response Services Assessment Annual Report for 2024; the annual update of the budget, with an increase 3.7% and an “Unused CPI” of 0% based on the December 2023 San Francisco Area CPI-U, for the assessment shown in the report; the annual update of the services to be provided shown in the report; the annual update of all other specifics of the assessment shown in the report; and authorize the continuation of the assessment. The motion was passed unanimously by roll call.

The public hearing closed at 3:50 p.m.

D. Resolution 2024-03 – Adoption of Preliminary Budget for Fiscal Year 2024-2025

Director Eason presented this item. Each year the District must adopt a preliminary budget prior to the start of the new fiscal year on July 1st. A preliminary budget allows spending authority until it is trued up in September. We do not receive the revenue numbers from the County until September so we used a 5.0% estimate increase for Property Taxes and 3.7% increase of the Special Assessment but are unable to increase the Special Taxes. The final budget will be adjusted to reflect the property tax estimates once they are received from the County.

Beginning in January 2025, there will be a salary increase for the NTFPD employees of 5% which was included in the preliminary budget per the negotiated MOU between NTPFA and NTFPD. The District’s required CalPERS Unfunded Accrued Liability (UAL) contributions increased 40% or \$76,736 in 2024-2025.

Overall Services and Supplies, better known as operating expenses (excluding the North Tahoe Professional Services reimbursement and Capital Expenses), have decreased approximately 4.5% from the previous year. This is primarily due to the decrease in the estimated internet service contract and the removal of the property tax evaluation in 2024-2025.

There was discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Kromydas to waive the reading and adopt Resolution 2024-03 approving the Preliminary Budget for General Fund for Fiscal Year 2024-2025 in the amount of \$2,471,872. The motion was passed unanimously by roll call.

E. Future Planning with North Tahoe Fire Protection District

Chief Leighton presented this item to the Board. On May 14th, the El Dorado County Board of Supervisors voted and approved the adoption of four resolutions regarding the annexation, moving us one step closer to completion. At the North Tahoe Fire Board meeting last night, the Board approved a resolution, that was requested by the El Dorado County staff, which mirrored the resolution regarding the tax allocation that was approved by the El Dorado County Board of Supervisors. The next step in the process is on July 9th the Placer County Board of Supervisors will also make a motion to adopt the resolution that mirrored El Dorado County’s resolutions. Staff is confident that this Placer County resolution will be approved at the July 9th Board of Supervisors meeting as there have been many meetings with the Placer County staff and the fiscal analysis that Placer County had been waiting on to be completed. After July 9th, the next step is to move the annexation process to Placer LAFCo for completion. On August 14th, Placer LAFCo will hold a public hearing regarding the annexation, then 33 days after that, around September 18th, Placer LAFCo will hold a protest hearing. The protest hearing will be held somewhere in the district. The final step is when it will go back to Placer LAFCo, around October 9th, for the final determination of when the annexation will take place.

There was a discussion regarding the upcoming elections and the future board makeup.

This is information only. There was discussion between Board and staff. There was no public comment.

F. Next Board Meeting Dates

- July 17, 2024 – regular Board meeting – canceled
- August 21, 2024 – regular Board meeting

There was discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Kromydas to cancel the July 17, 2024 board meeting. The motion was passed unanimously by roll call.

7. Chief's Report

Chief Leighton updated the Board on activities since the last meeting. Items of particular interest include:

- Chief Leighton explained the TTAD grant-funded fuels reduction project for the 89 corridor.

8. Information Items

- The report from Sustainable Community Advocates was included in the Board Packet;
- President Miller read an email to the board and staff that he received from a constituent thanking and praising the crew who assisted him during his emergency transport.

9. Adjournment

There being no further business to come before the Board, it was moved by Director Kromydas and seconded by Director Fielding to adjourn the meeting of the Board of Directors at 4:54 p.m.

Respectfully submitted,
Melissa Daniels
Clerk of the Board

Staff Attendees:

Fire Chief Leighton
Division Chief Alan Whisler
Director of Finance and Administration Kim Eason
Clerk of the Board Melissa Daniels

Additional Attendees:

None