

**MEEKS BAY FIRE PROTECTION DISTRICT
2024/2025 BUDGET**

REVENUES	<i>Final Budget 2023 - 2024</i>	<i>Preliminary Budget 2024 - 2025</i>	<i>Final Budget 2024 - 2025</i>
<u>EL DORADO COUNTY TAX REVENUE</u>			
<i>Property Taxes (based on an estimate received from the County)</i>	\$1,127,832	\$1,184,224	\$1,180,605
<i>Special Tax (based on 2180 billable parcels)</i>	\$283,400	\$283,400	\$283,400
<i>Special Assessment (based on \$245.92 per SFE)</i>	\$469,339	\$486,706	\$486,706
Subtotal	\$1,880,571	\$1,954,330	\$1,950,711
<p>Property Tax increases are based on an estimate received from the County Auditor's office. The Special Assessment is currently estimated at \$245.92 per single family equivalent (SFE). This amount was increased by a COLA of 2.6% this year and the past total Unused CPI of 1.1% for a total increase of 3.7%.</p>			
<u>INTERNAL REVENUE</u>			
<i>Interest</i>	\$14,000	\$16,000	\$22,000
Interest earned on cash funds held by El Dorado County in pooled investment			
<i>Reimbursements</i>	\$0	\$0	\$0
State mandated cost reimbursements, refunds from workers comp, etc.			
<i>Cost Recovery Revenue</i>	\$4,000	\$4,500	\$5,000
Building developer fees			
<i>CERBT Reimbursement</i>	\$57,942	\$51,952	\$51,952
This will be funded from the California Employers' Retiree Benefit Trust account. The increase includes the cost of two former employees who retired from North Tahoe Fire			
<i>VHR Inspections</i>	\$45,000	\$40,000	\$40,000
These revenues are received, then paid to North Tahoe Fire each month			
<i>Miscellaneous Revenue</i>	\$0	\$0	\$6,000
Business licenses, charges for services and other miscellaneous sales			
<i>Grants/Donations</i>	\$14,905	\$212,615	\$526,256
Includes all grant revenues, donations and TOT requests			
<i>Transfer from Reserves</i>	\$272,990	\$192,475	\$187,438
This amount will be funded from the District reserve funds			
Subtotal	\$408,837	\$517,542	\$838,646
<u>REVENUES ACCOUNT TOTAL</u>	<u>\$2,289,408</u>	<u>\$2,471,872</u>	<u>\$2,789,357</u>

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PERSONNEL EXPENSES	<i>Final Budget</i> 2023 - 2024	<i>Preliminary Budget</i> 2024 - 2025	<i>Final Budget</i> 2024 - 2025
<u>PERSONNEL COSTS</u>			
3000 SALARIES FULL TIME & ELECTED OFFICIALS			
<u>BOARD OF DIRECTORS</u>			
4 Board members	\$ 7,200	\$ 7,200	\$ 7,200
\$120 per board member, per meeting			
3002 OVERTIME	\$ -		\$ -
3004 OTHER COMPENSATION	\$ -		\$ -
Subtotal	\$ 7,200	\$ 7,200	\$ 7,200
3020 RETIREMENT - Employer's Share	\$ 193,773	\$ 270,509	\$ 273,509
Although Safety Staff is paid through NTF, Meeks Bay Fire is still responsible for the unfunded liability, which increased by approximately 40%.			
3021 O.A.S.D.I. (6.2% of wages)	\$ 446	\$ 446	\$ 446
3022 MEDICARE (1.45% of wages)	\$ 104	\$ 104	\$ 104
Subtotal	\$ 194,323	\$ 271,060	\$ 274,059
3040 HEALTH INSURANCE	\$ 54,517	\$ 60,143	\$ 60,100
Includes cost for retired employee(s). The increase includes the cost of two former employees who retired from North Tahoe Fire			
3041 UNEMPLOYMENT INSURANCE	\$ 500	\$ 500	\$ 500
Subtotal	\$ 55,017	\$ 60,643	\$ 60,600
3060 WORKERS' COMPENSATION	\$ 2,500	\$ 2,500	\$ 2,500
TOTAL SALARY AND BENEFITS	\$ 259,040	\$ 341,403	\$ 344,359

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2024/2025 BUDGET**

OPERATING EXPENSES	<i>Final Budget</i> 2023 - 2024	<i>Preliminary Budget</i> 2024 - 2025	<i>Final Budget</i> 2024 - 2025
SERVICES & SUPPLIES			
CLOTHING			
4022 Uniform allowance, full time employees	8,925	11,161	11,161
4022 Badges, belts, name tags, patches, car plates	1,445	1,445	1,445
4022 PTP uniforms	119	119	119
4022 Class A uniforms	1,105	1,105	1,105
4022 Safety Boots (stn, wildland, winter)	850	850	850
4022 Outerwear (jackets, snow pants, gloves)	4,590	1,020	1,020
This account covers \$1,250 per employee uniform allowance for full-time employees and other uniform requirements not a part of another program.	17,034	15,700	15,700
SAFETY CLOTHING - STRUCTURE			
4021 Helmets	680	680	680
4021 Turnouts	13,090	6,800	6,800
4021 Turnout boots	136	136	136
4021 Gloves	204	204	204
4021 Hoods, suspenders, shields	340	680	680
4021 Flashlights	204	204	204
4021 Repairs	1,190	1,190	1,190
4021 Ballistic Protection	85	85	85
This account covers expenses related to personal protective equipment (PPE) for all emergencies except vegetation fires.	15,929	9,979	9,979
SAFETY CLOTHING - WILDLAND			
4021 Shirts, pants	425	425	425
4021 Shelters	340	340	340
4021 Gloves, hose packs, chaps	204	204	204
4021 Web gear	425	425	425
4021 Helmets	298	298	298
4021 Water/Meals	425	425	425
4021 Pack Test	85	85	85
This account funds PPE for wildland fires and ensures adequate inventories are available to replace damaged or worn out items.	2,202	2,202	2,202
COMMUNICATIONS			
4142 Radio Repair	2,040	2,380	2,380
4463 New /replacement radio/pager equipment	2,040	2,040	2,040
4145 Radio/pager batteries	765	765	765
4142 Radio software updates	43	43	43

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OPERATING EXPENSES		<i>Final Budget</i>	<i>Preliminary Budget</i>	<i>Final Budget</i>
		2023 - 2024	2024 - 2025	2024 - 2025
4040	Pager/Sat Phone service	81	81	81
4040	Cell phone service	5,950	5,950	5,950
4145	Cell phone equip & supplies	510	510	510
	This account funds a contract for radio repair and the cost of cell phones (service, equipment, supplies) & radio pagers. Hands free equipment is included for cell phone usage in vehicles.	11,429	11,768	11,768
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COMPUTER SYSTEMS				
Hardware				
4462	Computers	1,105	1,445	1,445
4462	Mobile Equipment (MDT)	2,040	2,040	2,040
4462	Printers	85	85	85
4300	Web-site Hosting	3,600	3,600	4,260
4044	Internet Service	19,200	7,260	7,260
4462	Cables, keyboards, mouse, hardware	170	170	170
4462	Routers and Switches	1,989	1,020	1,020
4462	Monitors	238	238	238
		28,427	15,858	16,518
Software				
4300	Domain License	250	250	250
4538	Office 365	1,105	1,105	1,360
4538	Microsoft Cloud Backup Software	170	170	170
4538	Apparatus Maintenance Software	731	731	731
4538	Records Management System NFIRS	800	800	800
4538	Incident Response Software	85	-	-
4538	AVG Managed Workplace	2,040	2,040	2,040
4538	Staffing Program	684	484	484
4538	District Policy Software	1,376	1,376	1,459
4538	Training Software	1,476	1,624	1,624
4538	Recruitment Software	817	1,075	1,075
4538	First Due Software (Ops, Prev, Fit/Fac)	3,740	3,717	3,717
4538	Social Media Compliance Software	508	508	712
4538	Security Software	-	372	372
		13,782	14,251	14,793
4538	System Maintenance	11,050	11,050	11,050
	These accounts are broken down into hardware, software and contractual maintenance. Computer system maintenance contains the contract with an outside vendor.	53,259	41,159	42,361

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OPERATING EXPENSES	<i>Final Budget</i> 2023 - 2024	<i>Preliminary Budget</i> 2024 - 2025	<i>Final Budget</i> 2024 - 2025
HOUSEHOLD EXPENSES			
4080 Station supplies	2,040	2,040	2,040
4080 Janitorial supplies	850	1,105	1,105
This account pays for station supplies at both locations.	2,890	3,145	3,145
FIRE EXTINGUISHERS			
4140 Service	510	595	595
4507 Replacement	204	119	119
	714	714	714
4100 GENERAL LIABILITY INSURANCE	24,770	29,708	34,164
This is an estimate of the cost of the general liability insurance policy for the District.			
APPARATUS MAINTENANCE			
4160 Chevy Tahoe (M-215)	2,500	2,500	2,500
4160 HME (M-1501)	5,500	6,500	5,500
4160 IH Water Tender (M-1503)	5,500	6,500	5,500
4160 Ford Expedition (M-1504)	250	250	250
4160 Dodge Pickup (M-1505)	2,500	2,500	2,500
4160 KME (M-1512)	5,500	6,500	5,500
4160 Ford F-350 Utility (M-1510)	2,500	2,500	2,500
4160 255XP Bandit Track Chipper (M-1509)	250	250	250
4160 Track Chipper Trailer (M-1513)	250	250	250
4160 Dump Trailer (M-1514)	250	250	250
4160 Sign Trailer (M-1515)	250	250	250
4160 Type 6 Rescue (M-1516)	-	-	3,000
4160 Technical Rescue Trailer (formerly air trailer)	250	250	250
	25,500	28,500	28,500
OTHER FLEET EXPENSES			
4022 Coveralls & shop towels	408	425	425
4083 Station Carpets & towels	442	442	442
4165 Oils, fluids, filters	1,445	1,530	1,530
4606 Diesel	6,500	6,500	6,850
4606 Gas	7,500	7,500	7,500
4165 Waste oil management	425	425	425
4162 Shop tools - new & replacement	595	680	680
4162 Service unit tools - new & replacement	255	340	340
4143 Station Generator Maintenance	128	128	128
4163 Parts inventory management	510	510	510
	18,208	18,480	18,830

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EQUIPMENT MAINTENANCE PARTS			
4143 Outside repair	340	340	340
4460 Small tools - maintenance & repair	1,105	1,105	1,105
4140 Ladders testing	272	272	272
4140 Hurst/Holmatro tool testing	731	765	765
4140 Pump Testing	2,000	935	935
4140 Hose testing	1,360	1,360	1,360
This account covers parts and testing of the District's small tools and equipment. This also covers the costs of outsourcing to third party testing of ladders, rescue tools, engine pumps and hose.	5,808	4,777	4,777
SCBA MAINTENANCE			
4140 SCBA Equipment Replacement	507	510	1,530
4140 SCBA Testing	221	238	238
4140 SCBA parts & maintenance - new OSHA requirements	816	952	952
4300 SCBA fit testing	251	276	276
4143 Compressor maintenance	1,010	1,227	1,227
4140 Personal alert devices & batteries	68	111	111
	2,873	3,314	4,334
TECHNICAL RESCUE EQUIPMENT			
4507 Technical Rescue Equipment	340	340	340
4507 Swift Water Rescue Equipment	510	595	595
4507 Rope Rescue	850	850	1,190
4507 Shorezone Rescue	850	850	850
4507 UTV / Back Country Rescue	170	170	170
4507 Winter Rescue Program	-	170	1,870
	2,720	2,975	5,015
BUILDINGS & GROUNDS MAINTENANCE			
4143 Snow Removal Equipment	500	500	500
4508 Snow Removal Contract(s)	3,500	3,500	3,500
	4,000	4,000	4,000
Station 67 - repairs & maintenance			
4180 Station Maintenance - 67	5,500	5,500	9,800
4087 Exterminator - 67	800	800	570
4300 EDCo ARB Generator Permit - 67	550	550	650
4300 Alarm Monitoring - 67	905	1,005	1,055
4189 Water Filtration System - 67	1,300	1,300	1,000
	9,055	9,155	13,075

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Station 68 - repairs & maintenance			
4180 Station Maintenance - 68	2,000	2,000	3,500
4087 Exterminator - 68	500	570	570
4180 Interior Paint - 68	500	500	-
4300 Alarm Monitoring - 68	545	645	945
	3,545	3,715	5,015
	12,600	12,870	18,090
EMS PROGRAM			
4201 EMS Disposable supplies	11,900	12,580	12,750
4201 Medications	2,720	3,400	4,250
4201 Equipment replacement	1,870	1,870	1,870
4201 AED	340	340	340
4201 Narcotic Vaults	-	340	340
4201 Gurney PM	1,190	1,190	1,190
4201 Zoll (monitors PM)	2,040	2,040	2,040
4201 Oxygen gas	595	680	680
4201 EPCR service fees/RMS	800	850	850
4201 IFT expenses	850	850	850
4201 EMS Agency Contract/Fees	340	340	340
	22,645	24,480	25,500
SUBSCRIPTIONS & MEMBERSHIPS			
4220 Memberships	300	300	300
4220 FDAC	200	200	200
4220 EDCo Associations	100	100	100
4220 Associations	85	85	85
4220 Parcel Quest annual subscription	245	595	595
	930	1,280	1,280
OFFICE SUPPLIES			
4143 Copier lease	1,068	1,068	1,068
4260 Disposable office supplies	2,210	2,210	2,210
4261 Postage & shipping	425	425	425
	3,703	3,703	3,703
BOARD EXPENSES			
4103 Director Health Insurance	3,870	4,450	3,780
4300 Board Member Expenses	1,000	1,000	1,000
4300 Election Services (even years only)	-	1,000	-
	4,870	6,450	4,780
These accounts contain all costs associated with the District Board of Directors, including the cost of Board member health insurance.			

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OPERATING EXPENSES		<i>Final Budget</i> 2023 - 2024	<i>Preliminary Budget</i> 2024 - 2025	<i>Final Budget</i> 2024 - 2025
PROFESSIONAL EXPENSES				
4305	Annual Audit	6,180	6,180	6,550
4300	OPEB Valuation	2,970	1,650	1,650
4300	Property Tax Evaluation	10,000	-	-
4300	Professional Services (NTF Staffing)	1,587,597	1,727,574	1,721,606
4313	Legal Services	5,000	5,000	5,000
	These accounts include the cost of the annual audit and the valuation of the District's Other Post Employment Benefits (OPEB) liability. Legal fees include the contract with Porter/Simon and the hourly contract for labor issues with Dan Coyle.	1,611,747	1,740,404	1,734,806
OTHER SERVICES				
4304	Agency Admin Fee (LAFCO)	1,625	1,800	1,750
4221	Legislative Advocacy (SCA)	1,800	1,800	1,800
4043	Dispatch Service	24,438	25,660	25,660
4300	Contractual Services	5,000	5,000	5,000
4300	Outside Services	1,500	1,500	1,500
	LAFCO charges are computed based on budget size & are non-negotiable. The contract for legislative advocacy & grant procurement is with Sustainable Community Advocates. The District has contracted with Grass Valley Dispatch to perform dispatch services.	34,363	35,760	35,710
PUBLICATIONS & NOTICES				
4400	Publications & Legal Notices	2,500	2,500	2,500
		2,500	2,500	2,500
TRAVEL & MEETINGS				
4600	Travel & meetings & workshops	1,700	1,700	1,700
4500	District Hosted Meetings	1,700	1,700	1,700
		3,400	3,400	3,400
HAZ-MAT				
4507	Disposable supplies	340	289	289
4143	Equipment repairs & replacement	680	655	655
	This budget includes the cost of the annual calibration of sensors in the gas detectors and the replacement of disposable supplies if used at an incident.	1,020	944	944
SPECIAL DISTRICT EXPENSES				
4506	Photos & inventory tags, ID cards	170	170	170
4506	Pictures	170	170	170
		340	340	340

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HYDRANTS			
4140 <i>Supplies/Maintenance</i>	255	340	340
This account is for the cost of hydrant stakes and supplies for annual maintenance.	255	340	340
SUPPRESSION			
4507 <i>Wildland equipment/foam/tools</i>	1,445	1,445	1,445
4507 <i>Structure equipment/hose/tools</i>	3,400	3,400	3,400
4507 <i>Hose and Supplies</i>	1,105	1,105	1,105
4507 <i>Ladder - replacement</i>	170	510	510
4507 <i>Incident Rehab (meals/logistics)</i>	255	255	255
4507 <i>Air Operations</i>	170	850	850
	6,545	7,565	7,565
UTILITIES			
4700 <i>Natural Gas</i>	12,500	12,500	7,500
4700 <i>Electricity</i>	10,000	11,000	12,100
4700 <i>Sewer & Water</i>	4,000	4,000	4,400
4085 <i>Refuse Disposal</i>	1,000	1,000	1,100
4040 <i>Telephone</i>	1,000	1,500	1,100
	28,500	30,000	26,200
FIRE PREVENTION			
4541 <i>Public Education</i>	170	170	170
4541 <i>Pub Ed Supplies/Advertising</i>	819	819	819
4541 <i>PIO</i>	915	915	915
4541 <i>Forms & supplies</i>	510	510	510
4541 <i>Investigation Supplies</i>	170	170	170
4334 <i>VHR Inspections</i>	45,000	40,000	40,000
	47,584	42,583	42,583
TRAINING AND SAFETY			
4609 <i>Line Safety Staff Development</i>	5,440	5,950	5,950
4609 <i>Chief Officer Development</i>	1,360	1,020	1,020
4609 <i>Administrative Development</i>	850	510	510
4609 <i>Prevention Development</i>	850	850	850
4609 <i>Training Officer Development</i>	170	170	170
4609 <i>Mechanic Development</i>	340	340	340
4609 <i>Specialty Staff (Tech, Haz Mat, SCBA, GIS.)</i>	3,230	3,230	3,230
4504 <i>Board Member Development</i>	5,000	5,000	2,500
4502 <i>Training Subscriptions</i>	425	425	425
4502 <i>Training Materials</i>	1,700	1,700	1,700
4500 <i>Training Facility (Burn bldg, Conf Ctr)</i>	1,700	1,700	1,700

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OPERATING EXPENSES	<i>Final Budget</i> 2023 - 2024	<i>Preliminary Budget</i> 2024 - 2025	<i>Final Budget</i> 2024 - 2025
4609 Recruitment expenses - FF/Cap/BC Test	2,210	2,210	2,210
4609 Full-Time Medic / EMT CE's	4,590	4,896	4,794
	<u>27,865</u>	<u>28,001</u>	<u>25,399</u>
OTHER SPECIAL TRAINING			
4300 EMS License and Certificate Fees	765	765	765
4609 EMS Education	1,615	1,615	1,615
4300 DMV license and Certificate Fees	170	170	170
4324 Physicals (DMV, RTW, Pre-Emp)	1,190	1,190	1,190
4140 Fitness Equip Maint & Repairs	340	340	340
4460 Fitness Equip Replacement	850	1,190	1,190
4300 Wellness Program	7,650	7,650	7,650
4145 Safety equipment & supplies	680	510	510
	<u>13,260</u>	<u>13,430</u>	<u>13,430</u>
	41,125	41,431	38,829
<p>The District training program is multi-faceted and has numerous objectives for the coming year. This includes hosting or sending employees to classes necessary to meet career development objectives, continued staff training for safety and injury prevention and hosting the requisite mandated training for CPR, EMT-1, Haz Mat, Bloodborne Pathogens, TB, PFT, fit testing, HIPAA and other Cal-OSHA mandates.</p>			
<u>TOTAL PROGRAMS AND SERVICES</u>	2,009,463	2,130,469	2,132,057
<u>TOTAL AMOUNT TO RESERVES</u>	-	-	-
<u>TOTAL OPERATING EXPENSES</u>	2,268,503	2,471,872	2,476,416
CAPITAL EXPENDITURES			
6040 Fixed Assets			
- EDC TOT - Type 6 Rescue (M-1516) Apparatus	-	-	259,316
- EDC TOT - Type 6 Rescue (M-1516) Equipment	-	-	53,625
- Station 67 Bathroom Remodel	14,905	-	-
- Station 67 Generator	6,000	-	-
	<u>20,905</u>	<u>-</u>	<u>312,941</u>
	2,289,408	2,471,872	2,789,357